

Compliance of *Science Editing* to the Principles of transparency and best practice in scholarly publishing

(joint statement by COPE, DOAJ, WAME, and OASPA; <http://doaj.org/bestpractice>)

Posted in July 7, 2018 and printed in February 20, 2019

1. Website:

- i. The URL address of official journal web site: <https://www.escienceediting.org/>
- ii. Aims & Scope' statement: It is described at the masthead page.
- iii. Readership: It is primarily for scientific journal editors and personnels who works for scientific journals. Its readership can be expanded to other positions: Researchers on journal publishing and bibliometrics can get the recent topics of journal publishing and editing; Professors on communication can access and adopt a variety of data for education; Students can understand the recent trends of the journal publishing and editing; Policy makers are able to reflect the results of the articles to the nation-wide science promotion policies; The scientists are able to read the advancement in the journal to be submitted so that they have a better knowledge on the journal selection.
- iv. Authorship criteria: It is described at the Instructions to authors.
- v. Duplicate submission and redundant publication: It is described at the Instructions to authors. vi. p ISSN: 2288-7474 eISSN; 2588-8063

2. Name of journal

The official journal title is *Science Editing*. Abbreviated title is Sc Ed.

3. Peer review process

It is described at the Instructions to authors. We adopts double-blind peer review.

4. Ownership and management

- i. Information about the ownership: This journal is owned by the publisher, the Korean Council of Science Editors (<https://www.kcse.org/>).
- ii. M anagement team of a journal
 - Journal management team (2020-2022)
 - Journal Manager: Kihong Kim, Ajou University, Korea
 - Manager of the Review Process: Jung A Kim, Hanyang University, Korea

- Ethics Editor: Cheol-Heui Yun, Seoul National University, Korea
- Statistics Editor: Yong Gyu Park, The Catholic University of Korea, Korea
- Manuscript Editor: Jae Hwa Chang, Infolumi, Korea;
- Layout Editor: Da Hye Lee, Academya, Korea
- Website and JATS XML File Producers: Minyoung Choi M2community, Korea; Jeonghee Im, M2community, Korea
- Administrative Manager: Jisoo Yoon, Korean Council of Science Editors, Korea

5. Governing body

The governing body is the journal's editorial board.

6. Editorial team and contact information

- i. Editorial team is available from Editorial Board page at the front part of the journal.
- ii. Contact information
 - Jisoo Yoon
 - Administrative Manager
 - 22, Teheran-ro 7-gil, Gangnam-gu, Seoul 06130, Korea
 - Tel: +82-2-3420-1390, Fax: +82-2-563-4931,
 - E-mail: kcse@kcse.org

7. Copyright and licensing

- i. Copyright policy: All published papers become the permanent property of the Korean Council of Science Editors. Copyrights of all published materials are owned by the Korean Council of Science Editors. Permission must be obtained from the Korean Council of Science Editors for any commercial use of materials. Every author should sign the copyright transfer agreement forms.
- ii. Licensing information: This is an open-access journal distributed under the terms of the Creative Commons Attribution Non-commercial license, which permits unrestricted use, distribution, and reproduction in any medium, provided the original work is properly cited for non-commercial purpose (<http://creativecommons.org/licenses/by/4.0/>).
- iii. Deposit policy: According to the deposit policy (self-

archiving policy) of Sherpa/Romeo(<http://www.sherpa.ac.uk/>), authors cannot archive pre-print (i.e. pre-refereeing), but they can archive post-print (i.e. final draft post-refereeing). Authors can archive publisher's version/PDF.

8. Author fees

Neither page charge, article processing fee nor submission fee will be applied. It is the platinum open access journal.

9. Process for the identification of and dealing with allegations of research misconduct

When the journal faces suspected cases of research and publication misconduct such as redundant (duplicate) publication, plagiarism, fraudulent or fabricated data, changes in authorship, an undisclosed conflict of interest, ethical problems with a submitted manuscript, a reviewer who has appropriated an author's idea or data, complaints against editors, and so on, the resolution process will follow the flowchart provided by the Committee on Publication Ethics (<http://publicationethics.org/resources/flowcharts>). The discussion and decision on the suspected cases are carried out by the Editorial Board.

10. Publication ethics

- i. Journal policies on authorship and contributorship: It is described at the Instructions to authors.
- ii. How the journal will handle complaints and appeals; The policy of the journal is primarily aimed at protecting the authors, reviewers, editors, and the publisher of the journal. If not described below, the process of handling complaints and appeals follows the guidelines of the Committee of Publication Ethics available from: <https://publicationethics.org/appeals>
 - Who complains or makes an appeal?: Submitters, authors, reviewers, and readers may register complaints and appeals in a variety of cases as follows: falsification, fabrication, plagiarism, duplicate publication, authorship dispute, conflict of interest, ethical treatment of animals, informed consent, bias or unfair/inappropriate competitive acts, copyright, stolen data, defamation, and legal problem. If any individuals or institutions want to inform the cases, they can send a letter to editor For the complaints or appeals, concrete data with answers to all factual questions (who, when, where, what, how, why) should be provided.
 - Who is responsible to resolve and handle complaints and appeals?: The Editor, Editorial Board, or Editorial Office is responsible for them.
 - What may be the consequence of remedy?: It depends on

the type or degree of misconduct. The consequence of resolution will follow the guidelines of the Committee of Publication Ethics (COPE).

- iii. Journal policies on conflicts of interest / competing interests: It is described at the Instructions to authors.
 - iv. Journal policies on data sharing and reproducibility; Open data policy: For clarification on result accuracy and reproducibility of the results, raw data or analysis data will be deposited to a public repository after acceptance of the manuscript. Therefore, submission of the raw data or analysis data is mandatory. If the data is already a public one, its URL site or sources should be disclosed. If data cannot be publicized, it can be negotiated with the editor. If there are any inquiries on depositing data or waiver of data sharing, authors should contact the editorial office. Clinical data sharing policy: This journal follows the data sharing policy described in "Data Sharing Statements for Clinical Trials: A Requirement of the International Committee of Medical Journal Editors" (<https://doi.org/10.3346/jkms.2017.32.7.1051>). As of July 1, 2018 manuscripts submitted to ICMJE journals that report the results of interventional clinical trials must contain a data sharing statement as described below. Clinical trials that begin enrolling participants on or after January 1, 2019 must include a data sharing plan in the trial's registration. The ICMJE's policy regarding trial registration is explained at <https://www.icmje.org/recommendations/browse/publishing-and-editorial-issues/clinical-trial-registration.html>. If the data sharing plan changes after registration this should be reflected in the statement submitted and published with the manuscript, and updated in the registry record. All of the authors of research articles that deal with interventional clinical trials must submit data sharing plan. Based on the degree of sharing plan, authors should deposit their data after deidentification and report the DOI of the data and the registered site.
 - v. Journal's policy on ethical oversight: When the Journal faces suspected cases of research and publication misconduct such as a redundant (duplicate) publication, plagiarism, fabricated data, changes in authorship, undisclosed conflicts of interest, an ethical problem discovered with the submitted manuscript, a reviewer who has appropriated an author's idea or data, complaints against editors, and other issues, the resolving process will follow the flowchart provided by the Committee on Publication Ethics (<http://publicationethics.org/resources/flowcharts>). The Editorial Board will discuss the suspected cases and reach a decision. We will not hesitate to publish
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errata, corrigenda, clarifications, retractions, and apologies when needed.

- vi. Journal's policy on intellectual property: All published papers become the permanent property of the Korean Council of Science Editors. Copyrights of all published materials are owned by the Korean Council of Science Editors.
- vii. Journal's options for post-publication discussions and corrections: The post-publication discussion is available through letter to editor. If any readers have a concern on any articles published, they can submit letter to editor on the articles. If there founds any errors or mistakes in the article, it can be corrected through errata, corrigenda, or retraction.

11. Publishing schedule

It is to be published biannually. Supplement issues may be published.

12. Access

This is an open access journal distributed under the terms of the Creative Commons Attribution license (<http://creativecommons.org/licenses/by/4.0/>), which permits unrestricted non-commercial use, distribution, and reproduction in any medium, provided the original work is properly cited.

13. Archiving

It is accessible without barrier from National Library of Korea (<http://nl.go.kr>) in the event a journal is no longer published.

14. Revenue sources

Revenue sources of journal were from the support of publisher (the Korean Council of Science Editors), Korea Government's support, and advertising rates.

15. Advertising

Science Editing accepts advertisements on the following basis:

Eligibility of the advertised products or services

All products or services should be safe and reliable, and not cause any harm to the health and welfare of humans. Advertisements may promote information and technologies relevant for authors, editors, reviewers, and readers. Pharmaceutical products may also be considered.

- Advertising is separate from content. Advertisers and sponsors have no advance knowledge of our editorial

contents, nor do the editors have advance knowledge of advertisers. Content is never altered, added, or deleted to accommodate advertising. Advertisers and sponsors have no input regarding any of our editorial decisions or advertising policies.

- We reserves the right to decline or cancel any advertisement at any time.
- Advertisements for pharmaceutical products must conform to all regulations and policies of the Ministry of Food and Drug Safety, Republic of Korea in every respect.

Orders

Any individuals or organizations who are interested in advertising their products or services in the print copies of the journal or on its website are encouraged to contact the editorial office. The acceptance of advertisement will be discussed by the editorial board and will be ultimately approved by the publisher.

Advertisement fee

For one print copy issue, the advertisement price for one whole page is USD 1,000 (or KRW 1,000,000). If the advertisement is half a page, the price is reduced by half. For a quarter of the page, this price is reduced by one quarter. For banner advertisements on the website, the price is negotiable according to the duration of its exposure on the journal homepage.

The price is usually greater than that for print copies.

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Disclaimer: Neither the publisher nor the authors will be legally liable for any of the content of advertisements, so readers must keep this in mind when reading or seeing advertisements.

16. Direct marketing

Journal propagation has been done through the journal web site and distribution of an introduction pamphlet. Invitations to submit a manuscript are usually focused on the presenters at conferences, seminars, or workshops if the topic is related to the journal's aims and scope.
